

Dressage In-Gate Ring Steward

The job: Make sure the riders enter the ring on-time and in proper order. Notify the announcer when the rider enters the arena.

- You will be provided with an order-of-go for your arena. If you do not see the rider 3-4 minutes before the scheduled ride time call the warm-up ring stewards and ask them to locate the rider. If the rider is unable to be located contact the office to see if the rider has scratched. The announcer can also make an announcement to locate the rider.
- Riders are not allowed to enter the arena until the current rider salutes at the end of their test. At that point the next rider is permitted to enter the ring and ride around the perimeter of the dressage arena until the judge rings the bell or blows the whistle.
- Once the rider enters the arena their information should be communicated to the announcer. Example: "Rider #123 in Ring C".
- Check them off your sheet.
- If the arena is running ahead of schedule notify the warm-up stewards and announcer so that they can let riders know they have the option of riding early. Riders can go before their scheduled ride time but have the right to wait until their time if they wish to.
- If the arena is running behind schedule notify the warm-up stewards and announcer so that they can inform the riders.
- If a rider is a no-show, you need to notify the scribe. (Scribes do not have a radio so are reliant on you for communication)
- Sometimes you will be given a slip of paper that makes a change in the order of go or a rider has scratched—the scribe.
- Generally, riders are not allowed to go out of order. If there is a special circumstance and a rider needs to go out of order instruct the rider to let the scribe know.
- If a rider falls the office must be notified.

Chat with the riders – be friendly – help them have a pleasant experience. Most of them are new at this and very nervous.

Call the office for drinks or emergency chocolate if needed. Have fun!

Your Order of Go

RING 1--LARGE RING (A)				JUDGE: Lynelle Flowers		Ring Signal: Horn	
Dress Time	#	First	Last	Horse	Dress Ring	Test	
7:30 AM	30	Briana	Ambrosic	Caicos Express	1	25b. Training Level Test 1-Div b	
7:37 AM	51	Kiera	Wills	Yes Means No	1	25b. Training Level Test 1-Div b	
7:44 AM	85	Liz	McLamb	Tom Tom	1	INTRO TEST A--special class	
7:51 AM	7	Gabrielle	Beam	Spanky	1	25b. Training Level Test 1-Div b	
7:58 AM	36	Allison	Rhyne	Daimyo	1	25b. Training Level Test 1-Div b	
8:05 AM	35	Katie	Hauenstein	Dawn's Early Light	1	25b. Training Level Test 1-Div b	
8:12 AM	10	Patricia	Herrick	C Jasper Boogie	1	25b. Training Level Test 1-Div b	
8:19 AM	50	Philippa	Coleman	Hector	1	25b. Training Level Test 1-Div b	
8:26 AM	3	Ashley	Rice	Archie	1	25b. Training Level Test 1-Div b	
8:33 AM	71	Sara	Gibbens	Luna	1	25a. Training Level Test 1-Div a	
8:40 AM	75	Alanna	Semone	Hot Money	1	25a. Training Level Test 1-Div a	
8:47 AM	5	Olive	Wade	Blanrey Stone's Tracey	1	25a. Training Level Test 1-Div a	
8:54 AM	18	Sofia	Nilo	Lucy	1	25a. Training Level Test 1-Div a	
9:01 AM	34	Kelly	Sulik	Bokeelia Island	1	INTRO TEST A--special class	
9:08 AM	4	Hazel	Wade	SSFR Majesty	1	25a. Training Level Test 1-Div a	
9:15 AM	13	Reece	Slater	Yes Means No	1	25a. Training Level Test 1-Div a	
9:22 AM	28	Susan	Anderson	Skyline Firedance	1	25a. Training Level Test 1-Div a	
9:29 AM	68	Paula	Spinale	Johanssen RSH	1	25a. Training Level Test 1-Div a	
9:36 AM					1	BREAK, 15 minutes	
9:51 AM	11	Susan	Blount	Strawberry Chrome	1	26. Training Level Test 2	
9:59 AM	5	Olive	Wade	Blanrey Stone's Tracey	1	26. Training Level Test 2	
10:07 AM	17	Lucille	Sullivan	Faguiero	1	Second Level Test 3 HC	
10:15 AM	28	Susan	Anderson	Skyline Firedance	1	26. Training Level Test 2	
10:23 AM	10	Patricia	Herrick	C Jasper Boogie	1	26. Training Level Test 2	
10:31 AM	18	Sofia	Nilo	Lucy	1	26. Training Level Test 2	
10:39 AM	4	Hazel	Wade	SSFR Majesty	1	26. Training Level Test 2	
10:47 AM	35	Katie	Hauenstein	Dawn's Early Light	1	26. Training Level Test 2	
10:55 AM	30	Briana	Ambrosic	Caicos Express	1	26. Training Level Test 2	
11:03 AM	32	Lucille	Sullivan	Bibi	1	26. Training Level Test 2	
11:11 AM					1	BREAK, 15 minutes	
11:26 AM	85	Liz	McLamb	Tom Tom	1	INTRO TEST C--special class	
11:34 AM	68	Paula	Spinale	Johanssen RSH	1	27b. Training Level Test 3 -Div b	
11:42 AM	81	Nicole	McNeill	She-Ra	1	27b. Training Level Test 3 -Div b	
11:50 AM	52	Laura	Booth	Scotch on the Rocks	1	27b. Training Level Test 3 -Div b	
11:58 AM	60	Jessica	Braznell	Daisy	1	27b. Training Level Test 3 -Div b	
12:06 PM					1	THE END	

Your Order of Go will give you the Dressage Time, Rider #, Rider, Horse Name and the Test they are riding. It will also give you the schedule breaks.

Check off, cross off or highlight each rider that enters the Dressage Ring.

Sometimes the Show Secretary will highlight special rides (out of class order, special class, etc.).

Mark off all scratches you are informed about.

If a rider wants to go out of order due to a scratch before them, they may do so. You will need to inform the

scribe of this or get the rider to tell the scribe **BEFORE** they enter the ring so that the scribe can find the rider's test.

Return your packet and the order of go sheets to the show office when your shift is complete. (Sometimes you will be required to hand off your sheets and packet to your replacement if there is not a break between shifts.)