

Jump Ring In-Gate Steward

The job: Make sure the riders enter the ring during the designated time for their class. Notify the announcer when the riders enter the arena. Document schooling rounds.

- You will be provided with an order-of-go for the arena for the Combined Test, but riders can go in any order for their class since some might be riding 2 horses in the show. If you do not see a rider 2 minutes before the class ends call the warm-up ring stewards and ask them to locate the rider. If the rider is unable to be located, contact the office to see if the rider has scratched. The announcer can also make an announcement to locate the rider.
- Once the Combined Test rider enters the arena their information should be communicated to the announcer and the Stadium Judge over the radio. Example: "Rider #123 entering jump ring". Make sure you check them off as they enter the ring.
- The gate must be **CLOSED** while the competitor jumps. Open the gate to allow the next competitor to enter the ring AFTER the first competitor finishes their round and is moving to the exit. Do not let the next competitor in until the jump crew has made any necessary resets of jumps or poles.
- After the Combined Test the ring will be open for schooling per the times listed on the Jump Ring Schedule.
- Your goal is to keep the jump ring moving so riders should go in as they appear at the in-gate.
- Only one rider at a time may be in the arena. Schooling rounds are \$5 and should be paid at the office. Those that have paid in advance will have a colored dot on their bridle number. Riders are permitted to pay after their rounds if they have not paid in advance. A sheet will be provided for you to document the rider's number and how many rounds they completed.
- Riders may have their trainer help them if they are having difficulties, but it cannot be so long that it causes delays. You may have to ask them to leave the ring and come back after other riders have schooled (they will have to pay for that round also).
- If a rider falls the office must be notified.

Chat with the riders – be friendly – help them have a pleasant experience. Most of them are new at this and very nervous.

Call the office for drinks or emergency chocolate if needed. Have fun!

